



### Hotel Universo

Via P. Amedeo, 5/B 00185 Roma  
Tel. +39 06 476811 Fax. +39 06 4745125  
E-mail: [universo@rhr.it](mailto:universo@rhr.it) | [www.hoteluniverso.com](http://www.hoteluniverso.com)

### Verdiana Fiore - Responsabile Congressi

Tel: +39 06/476811 int.850  
+39 06/91506850  
E-mail: [meetinghu@rhr.it](mailto:meetinghu@rhr.it)



## Il tuo evento a due passi da Stazione Termini

L'Hotel Universo dispone di uno dei più grandi Centri Congressi nel centro di Roma. Situato **a soli 200 metri dalla Stazione di Roma Termini**, l'hotel è facilmente raggiungibile dagli aeroporti di Fiumicino e Ciampino.

La sua posizione strategica è l'ideale per l'organizzazione di meeting nazionali e internazionali. **Il Centro Congressi è composto da sale 10 meeting**, di varie dimensioni, eleganti e attrezzate in modo funzionale, **per una capienza massima di 760 persone**. Di recente ristrutturazione **la nuova sala Anna Maria** divisibile in due spazi distinti (Sala Anna e sala Maria), capace di accogliere **300 partecipanti e dotata delle migliori tecnologie audio/video**. Tra i plus della struttura, **la connessione Wi-Fi ad alta velocità gratuita disponibile in tutte le sale**, così come nelle camere e negli ambienti comuni.

## Your event close to Termini Railway Station




*Hotel Universo has one of the biggest Conference Center in the center of Rome. Located **near the Roma Termini Railway Station**, the hotel is easily reachable from both Fiumicino and Ciampino Airports.*

*Its strategic location is ideal for the organization of national and international meetings. The Conference Center is composed by **10 meeting rooms**, elegant and equipped with functional devices, **for a maximum capacity of 760 people**. It can be divided, as needed, in two meeting rooms, able to accommodate **300 participants and equipped with the best audio and visual technology**.*

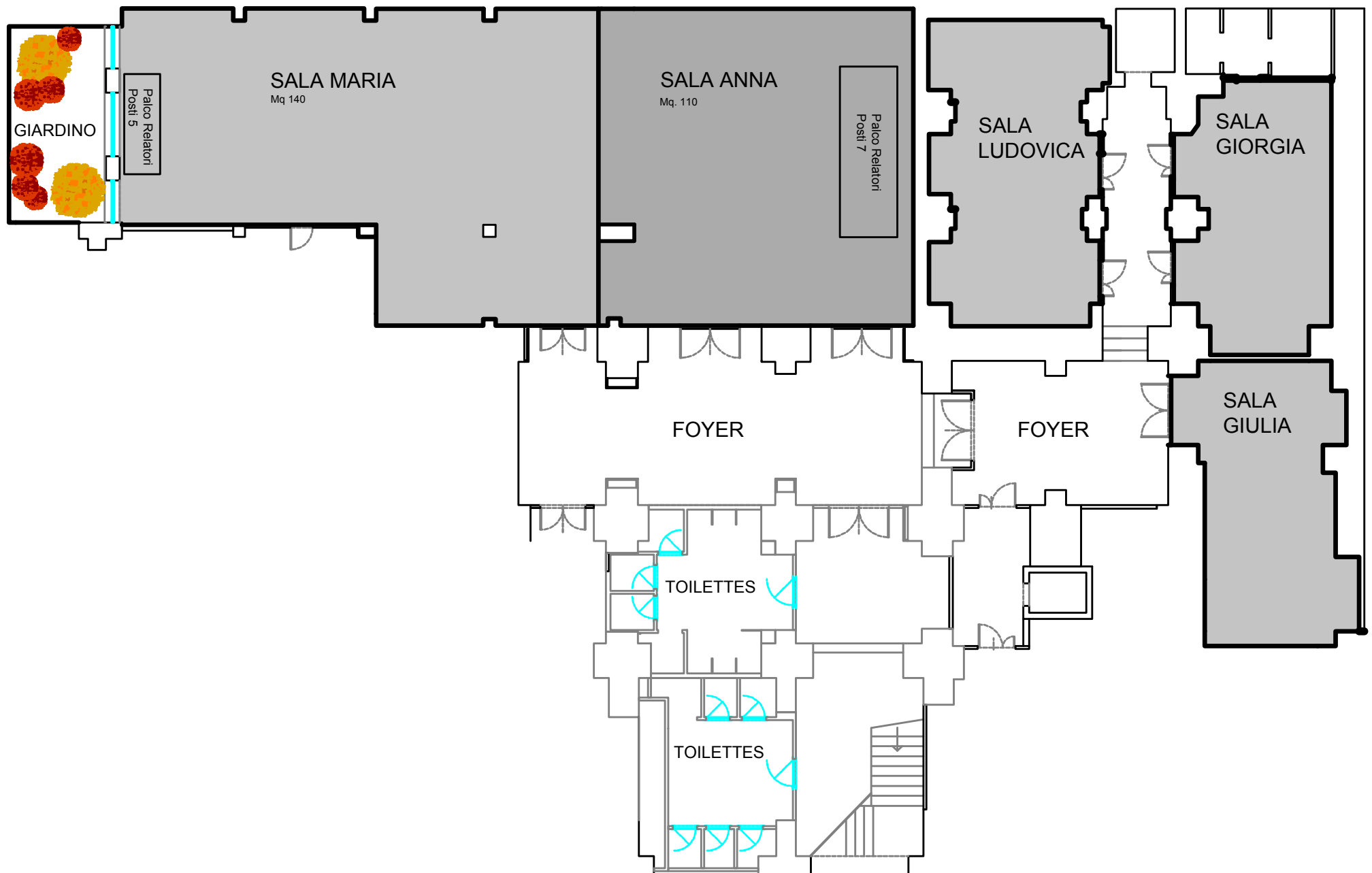
*Among the advantages of the structure, **free high-speed Wi-Fi available in all meeting rooms**, as well in the rooms and all common areas.*



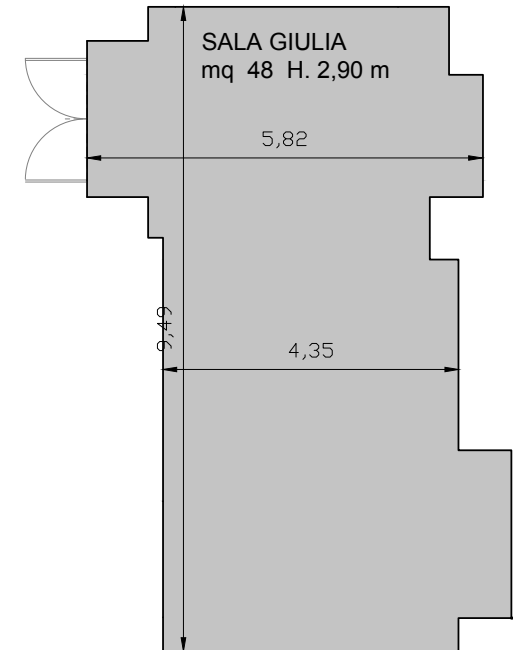
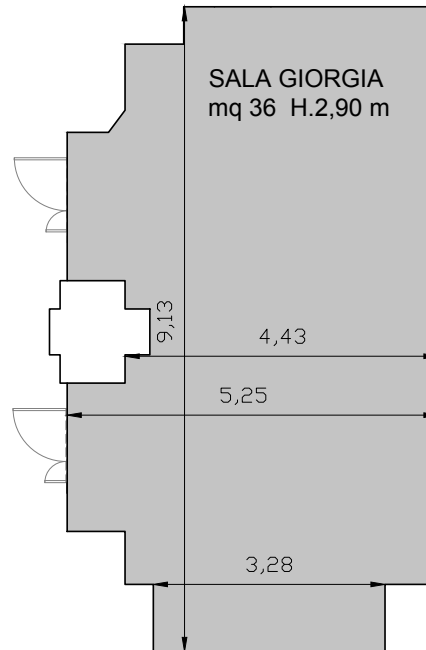
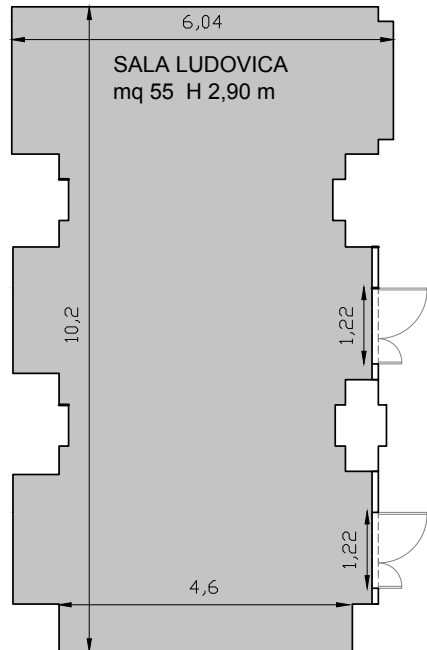
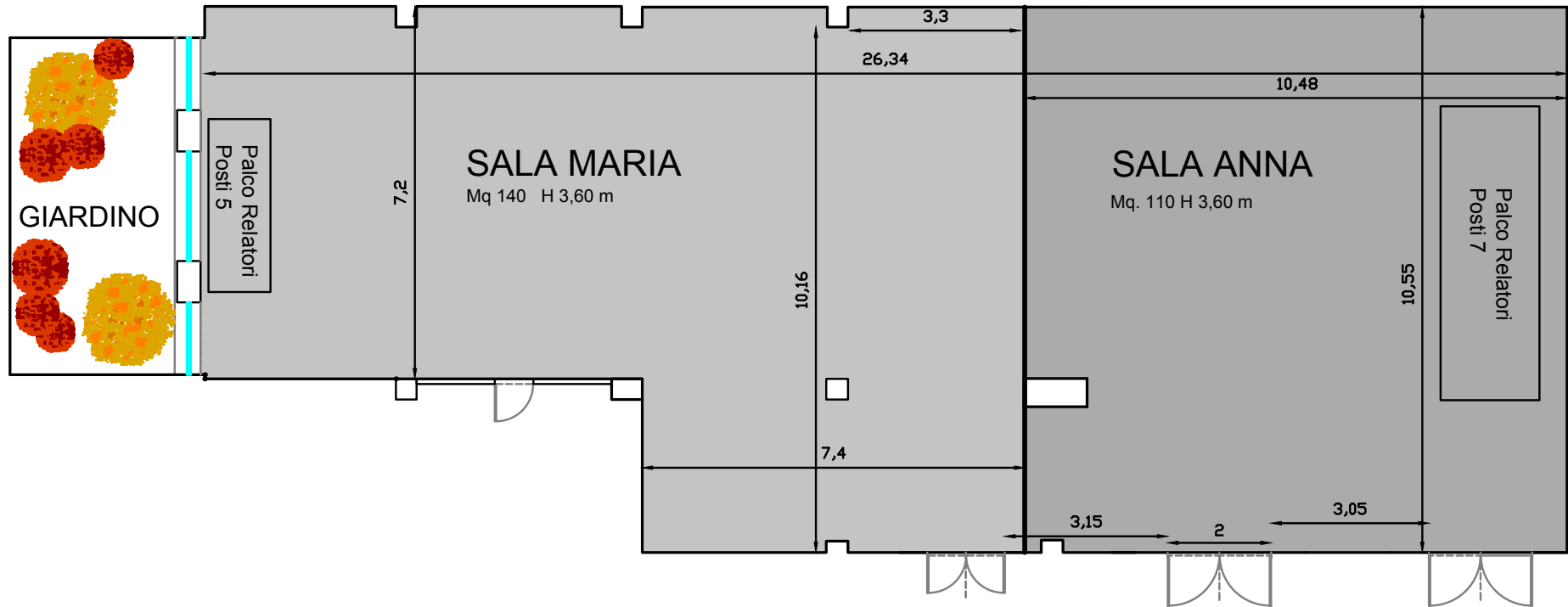
# Capienze Sala Riunioni / Meeting Room Capacities

Sala	Luce Naturale	MQ	Palco	Dimensioni	Altezza	Banchi scuola	Ferro di Cavallo	Tavolo Unico	Teatro	Banchetto	Cocktail
											
<i>Room Name</i>	<i>Natural Light</i>	<i>Sq m</i>	<i>Fixed Stage</i>	<i>Dimensions</i>	<i>Height</i>	<i>Classroom</i>	<i>U-Shape</i>	<i>Boardroom</i>	<i>Theatre</i>	<i>Banquet</i>	<i>Cocktail</i>
<b>Sala Anna Maria</b>	•	<b>260</b>	•	<b>26x11</b>	<b>3.60</b>	<b>150</b>	<b>90</b>	<b>110</b>	<b>300</b>	<b>190</b>	<b>350</b>
<b>Sala Anna</b>		<b>100</b>	•	<b>10x11</b>	<b>3.60</b>	<b>48</b>	<b>30</b>	<b>30</b>	<b>100</b>	<b>60</b>	<b>100</b>
<b>Sala Maria</b>	•	<b>150</b>		<b>10x12</b>	<b>3.60</b>	<b>72</b>	<b>50</b>	<b>50</b>	<b>130</b>	<b>80</b>	<b>180</b>
<b>Sala Ludovica</b>		<b>55</b>		<b>10x5</b>	<b>2.90</b>	<b>30</b>	<b>27</b>	<b>28</b>	<b>50</b>		<b>50</b>
<b>Sala Giorgia</b>		<b>36</b>		<b>8x4,5</b>	<b>2.90</b>	<b>20</b>	<b>20</b>	<b>22</b>	<b>35</b>		<b>35</b>
<b>Sala Giulia</b>		<b>48</b>		<b>5,5x4</b>	<b>2.90</b>	<b>20</b>	<b>20</b>	<b>22</b>	<b>40</b>		<b>35</b>
<b>Sala Daria</b>		<b>20</b>		<b>5x4</b>	<b>2.80</b>	<b>9</b>	<b>9</b>	<b>10</b>	<b>14</b>		<b>15</b>
<b>Sala Rosanna</b>		<b>20</b>		<b>6x4</b>	<b>2.80</b>			<b>10</b>			
<b>Sala Annalisa</b>		<b>30</b>		<b>6x5</b>	<b>3.00</b>	<b>18</b>	<b>15</b>	<b>18</b>	<b>20</b>		<b>30</b>
<b>Sala Olga</b>		<b>46</b>		<b>8x6</b>	<b>3.00</b>	<b>30</b>	<b>24</b>	<b>25</b>	<b>55</b>	<b>50</b>	<b>70</b>
<b>Salone Costantino</b>		<b>140</b>		<b>17x9</b>	<b>4.80</b>						<b>160</b>

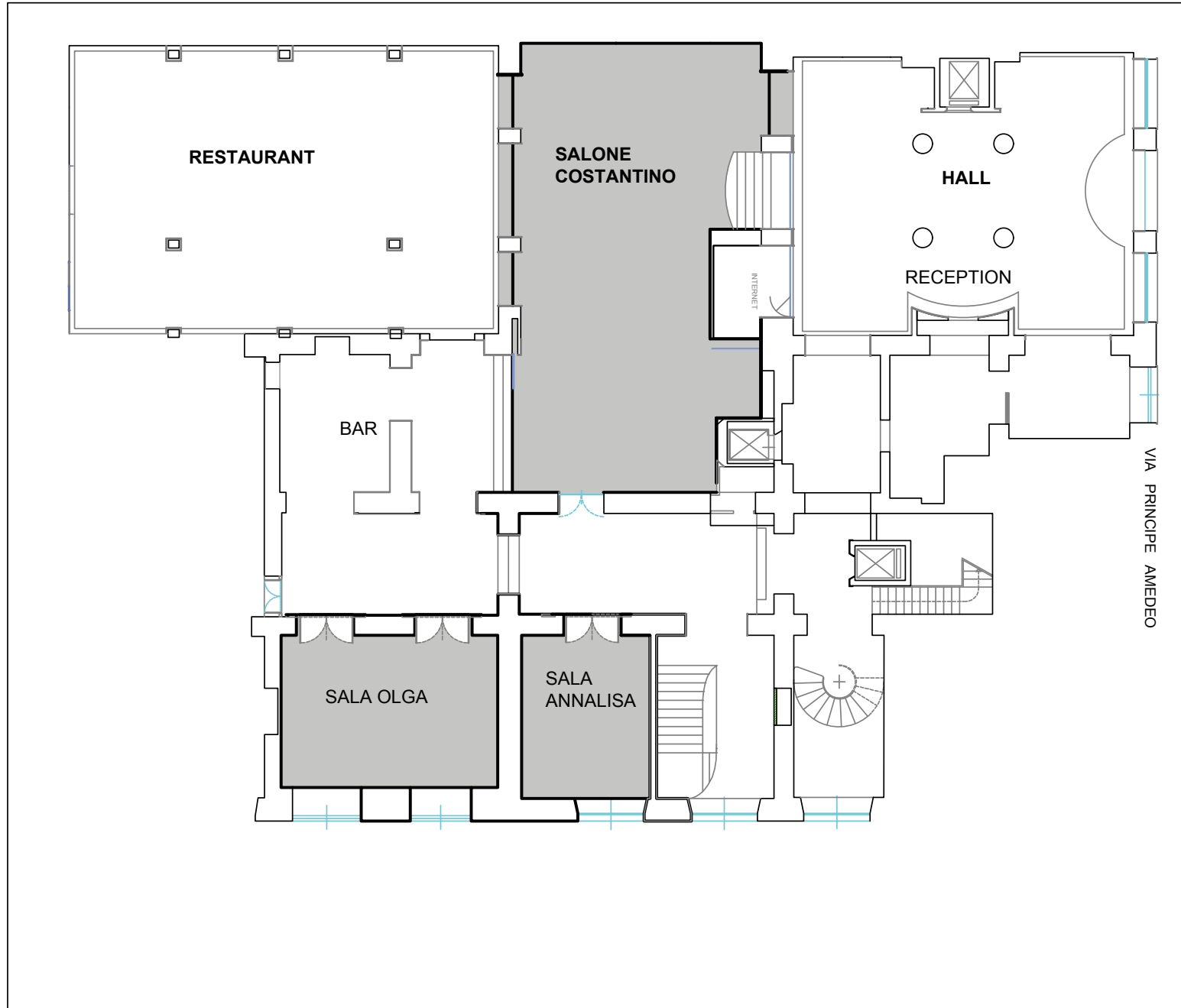
# Planimetria Seminterrato/ *Basement Conference Plan*



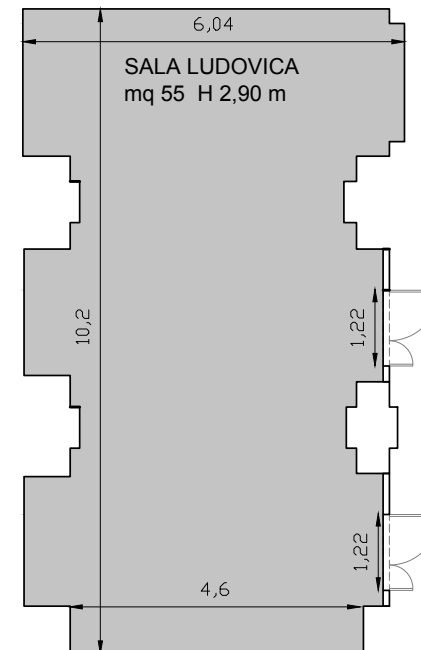
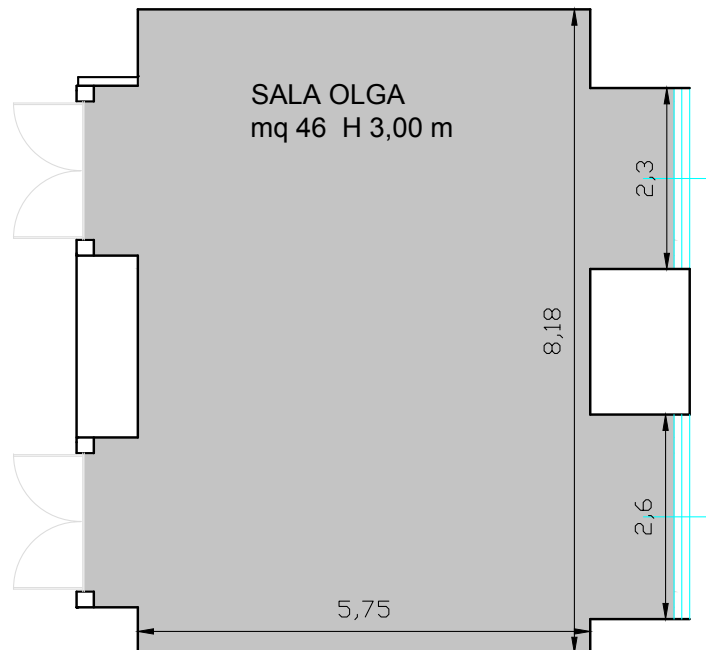
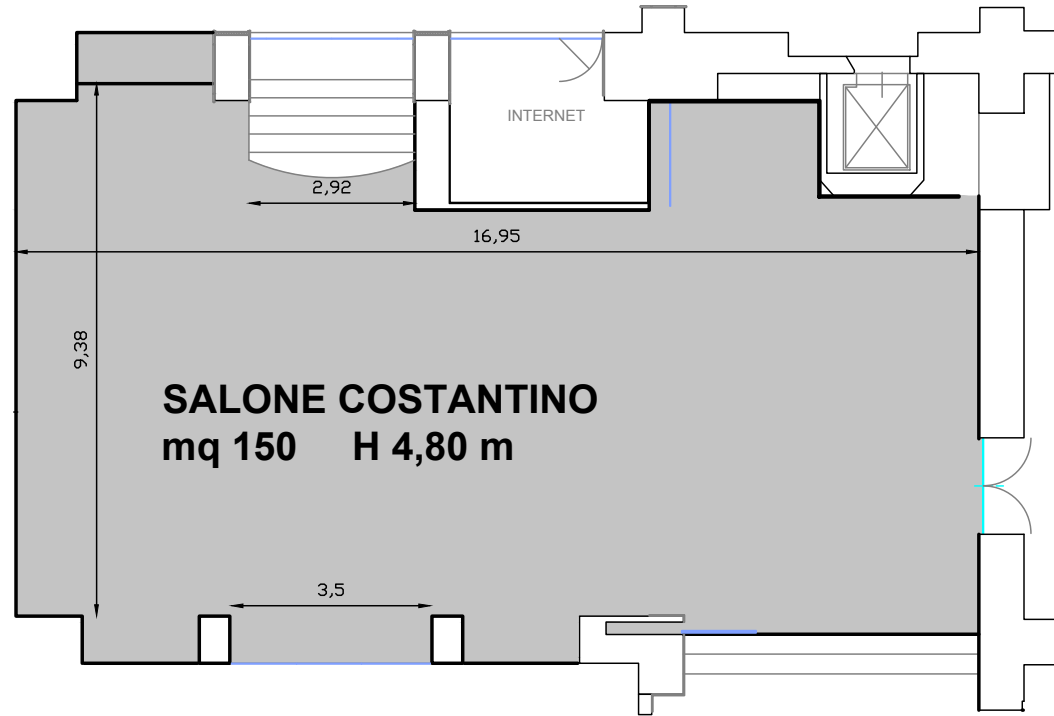
# Sale Meeting Seminterrato / *Basement meeting rooms*



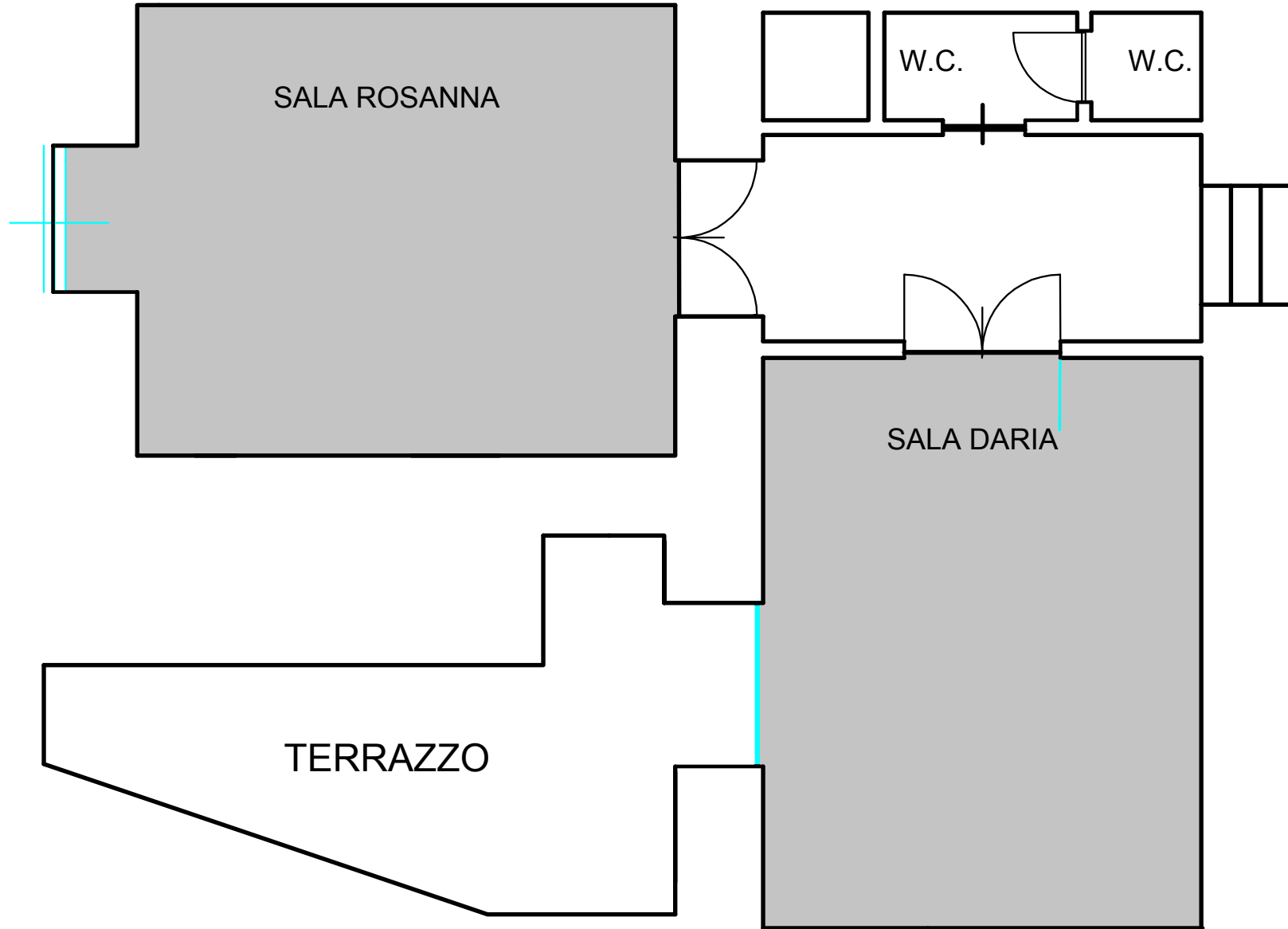
# Planimetria Piano Terra / *Ground Floor Conference Plan*



# Sale Meeting Piano Terra / *Ground Floor Meeting Rooms*

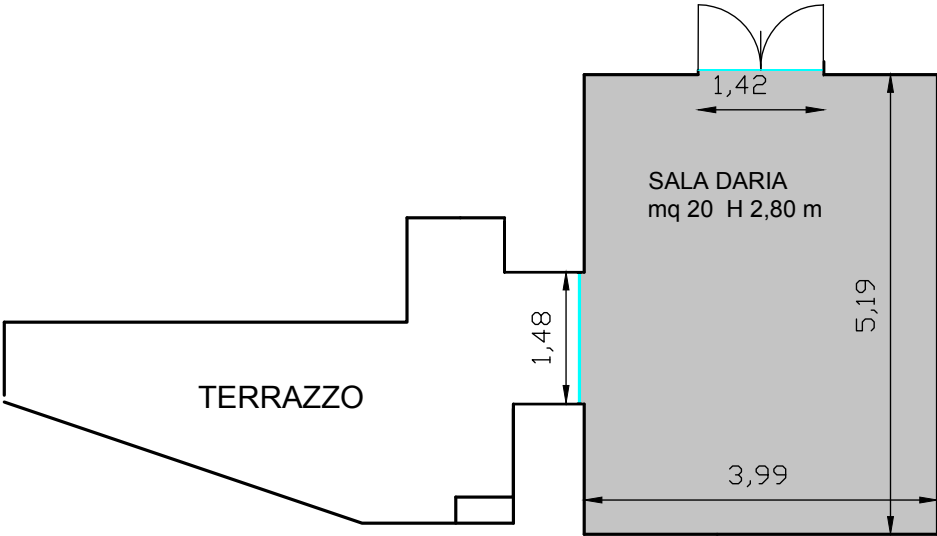
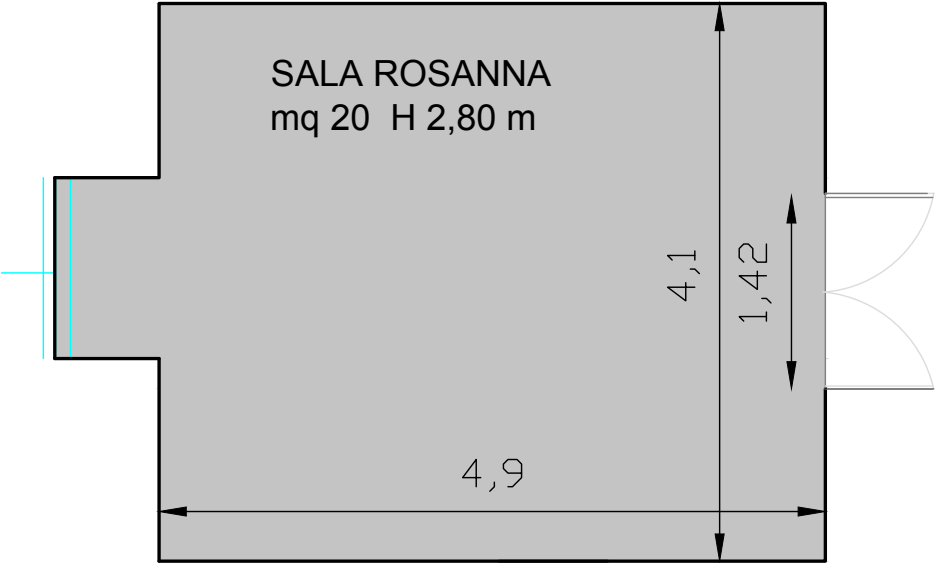


# Planimetria Piano Ammezzato / Mezzanine level Conference Plan





# Sale Meeting Piano Ammezzato/ Mezzanine Level Meeting Rooms



# Attrezzature Congressuali / Equipments & conference services

## Servizi inclusi / Services included

- Wi-Fi gratuito *High speed free WI-FI*
- Attrezzature audio/visive *AV equipment*
- Montacarichi *Service elevator*
- Schermo per proiezione video e audio  
*Screen for video projection, slides and audio*
- Lavagna a fogli mobili *Flipchart*
- Reception dedicata *Reception area*
- Foyer
- Acqua, bicchieri, cartelline, penne  
*Table amenities: folders, pens, water, glasses*

## Servizi su richiesta / Services on request

- Cabina regia\* *Control Room*
- Noleggio PC\* *Computer rental*
- Servizio segreteria\* *Secretariat service*
- Servizio Hostess\* *Hostess service*
- Traduzioni simultanee\* *Simultaneous translations*
- Fotocopiatrice\* *Copy machine*
- Fax\*
- Servizi fotografici\* *Photo shoots*
- Guardaroba\* *Wardrobe*
- Assistenza tecnica\* *Technical assistance*

\*Potrebbero non essere disponibili se non richiesti in anticipo e comportano costi aggiuntivi.

*Services and equipments above mentioned need prior reservation and are subjected to an additional charge.*

# Ristorazione / Food service

## **Ristorante Four Seasons**

Internazionale - Regionale - Celiaci - Vegetariani  
( 140 Coperti , Servizio bar )

Il Ristorante dell'Hotel propone diversi menù, sia con piatti internazionali che specialità regionali con una particolare attenzione alle esigenze di vegetariani e celiaci. Completa l'offerta il Lounge Bar, ideale per un aperitivo veloce o un momento di relax dopo una lunga giornata di lavoro.

Ambienti eleganti e di grande stile, ideali per cene d'affari, banchetti, meeting, cocktails, rinfreschi e colazioni di lavoro.

## **Four Seasons Restaurant**

**International - Regional - Celiac - Vegetarians**

( 140 places , Bar service )

*The Restaurant offers a variety of personalized menus, from international menus to regional specialties with particular attention paid to the needs of gluten-free and vegetarian. The Lounge Bar is your chance to mingle with colleagues or simply to relax after a long and tiring working day.*

*Environments elegant and stylish, ideal for business dinners, banquets, meetings, cocktails, refreshments and lunches.*

